



Pacific Lutheran University
Sabbatical Leave Request Form
Final Request for Academic Year 2019-2020
(Due October 15, 2018)

Faculty Information

Name Department/School

Period of Requested Leave Information

Please select a period of leave:

Full academic year, 2019-2020

Calendar year, 2020

Fall semester, 2019

Fall semester and January term, 2019-2020

January term and Spring semester, 2020

Spring semester, 2020

Summer semester and Fall semester, 2020 (available only to faculty on 12 month contracts)

For partial year requests within AY 2019-2020, indicate the number of courses you plan to teach in each term that you will not be on leave.

Fall 2019	J-Term 2020	Spring 2020
1	1	1
2		2
3		3

For calendar year requests and requests that span both AY 2019-2020 and AY 2020-2021, indicate the number of courses you plan to teach in each term that you will not be on leave.

J-Term 2020	Spring 2020	Summer 2020	Fall 2020
1	1	1	1
	2	2	2
	3	3	3

Have you confirmed this sabbatical leave plan with your Department Chair and/or Dean?

Yes No

If the period of requested leave has changed from your preliminary request, please list changes below.

Proposal Information

In 500 words or less, indicate as specifically as possible your plans for the sabbatical. Please specify how the sabbatical contributes to your professional growth and development, and how your activities will benefit the university.

If development of plan or length of leave depends on additional funding (from external sources), state reasons and possible sources. Also, indicate date by which you will know whether such funding is available.

Please submit signed copies (electronically OR in hard copy) to the Office of the Provost (provost@plu.edu), your Department Chair and/or Dean, and the Rank and Tenure Committee (c/o Provost's Office or facgov@plu.edu) by October 15, 2018.

Signature

Date

For Sabbatical Policies and Procedures, please see the Faculty Handbook, Part X, Section 4A, numbers 1-6. The Faculty Handbook is available at: www.plu.edu/faculty-resources/faculty-handbook/