

**PACIFIC LUTHERAN UNIVERSITY**

**Office of Scholarships and Fellowships**

[www.plu.edu/provost](http://www.plu.edu/provost) -- Click on "Scholarships and Fellowships" link at the bottom

**Fulbright U.S. Student Program**

**2019-2020 Competition**

<http://us.fulbrightonline.org>

**Important Dates & Deadlines**

PLU— Multiple dates (see list below)

On-campus interviews—Saturday, September 15, 2018

Final deadline—Tuesday, October 8, 2018, 2:00 pm PDT/5:00 pm EDT (via Fulbright Embark)

**Contacts**

Wendy Call, Assistant Professor, English Department  
253-535-7211, [callwl@plu.edu](mailto:callwl@plu.edu), Hauge Admin Room 220, Suite I

Dr. Jan Lewis, Associate Provost, Undergraduate Programs  
253-535-7283; [lewisjp@plu.edu](mailto:lewisjp@plu.edu); Hauge Admin Room 105

The Fulbright U.S. Student Program provides comprehensive application overviews, tips, checklists, and webinars to guide you through the application process. Refer to the "Applicants" section of the Fulbright website for more information.

**PLU On-Campus Application Requirements and Deadlines**

**APRIL/MAY 2018:**

- Contact PLU's Office of Scholarships and Fellowships to confirm your intent to apply for a 2019-2020 Fulbright, by filling out the **Intent to Apply** form at our webpage (see above). (This requires submitting your CV or resume.)

**FRIDAY, MAY 11, 2018 (by 5 pm PDT):**

- Choose the *specific* Fulbright fellowship you will apply for. (See the Fulbright website for all the possibilities.)

**JUNE-JULY, 2018**

- Participate in writing workshops (on campus or via Skype) with Wendy Call to draft application essays.
- Register on the Fulbright Embark application platform.

**WEDNESDAY, AUGUST 15, 2018 (by 5 pm PDT):**

- Complete and sign the **Scholarships and Fellowships FERPA form**. Submit hard copy or scanned PDF (via email) to the Office of Scholarships and Fellowships (Hauge Admin, Room 105).
- Register on Fulbright's Embark Online Application system.
- Identify/contact your three faculty references. Register them on Embark.
- Identify/contact the faculty member who will complete your language evaluation (if required). Register the faculty member on Embark.
- For study/research project proposals, make initial contact with potential host institutions and affiliated faculty to solicit support for your project. After the August 15 deadline, you will continue to work on finalizing your institutional affiliation. After you have identified the host

institution and the individual who will serve as your project adviser, ask for an affiliation letter. A scanned copy of the affiliation letter is required as part of your Fulbright application.

- Submit complete drafts of both the personal statement and grant purpose documents to Wendy Call ([callwl@plu.edu](mailto:callwl@plu.edu)). Complete drafts of both essays are required on this date for you to continue the application process. Also submit drafts to your faculty references at this time.
- Check on U.S. VISA or other travel requirements that may be necessary. If you do not have a valid passport or if your passport is going to expire, begin those processes.

**TUES, SEPTEMBER 4, 2018 (the first day of Fall 2018 classes) (by 5 pm PDT)**

Submit the following materials on Fulbright's Embark Online Application system:

- An unofficial PDF copy of your PLU transcript.
- A revised draft of your personal statement. This should be a complete, well-revised essay. If significantly changed, we recommend that you also send a copy of your draft to your faculty references.
- An updated draft of your statement of grant purpose (SGP). This should be a complete, well-revised essay. Again, if significantly changed, send a copy of your new draft to your faculty references.
- A completed Foreign Language Evaluation Form, if required.
- Official confirmation of your host country affiliation (required for research grants). The letter must be printed on institutional letterhead and signed by the author. No email correspondence will be accepted. (In some cases, it may take a while to secure a final letter. The letter must be received and uploaded on Embark by the PLU internal application deadline, October 1, 2018.)

**SEPTEMBER 2018**

**On-campus Committee Interview:** All applicants for the Fulbright award will be interviewed by a campus committee of 3-4 faculty/staff members on **Saturday, September 15, 2018**. Dr. Lewis will contact you to make these arrangements. Accommodations will be made if an applicant has a long-planned schedule conflict.

**Finalizing your application materials:** Continue working with your faculty advisors and the Office of Scholarships and Fellowships coordinator on your personal statement and your SGP.

<p><b>MONDAY, OCTOBER 1, 2018 (by 5 pm PDT) - PLU Final Application Deadline</b> <b>Final versions of all your application materials MUST be posted and submitted on Embark.</b></p>
--

**TUESDAY, OCTOBER 9, 2018 (by 2 pm PDT) – Fulbright National Deadline**

*PLU's Office of Scholarships and Fellowships will officially submit your application.*

**IF YOU ARE STUDYING AWAY DURING FALL SEMESTER 2017**

Before you leave, insure that you have:

- Identified and contacted all your faculty references.
- Registered on the Embark website.
- Made arrangements for your Foreign Language Evaluation form to be completed by an appropriate faculty member (required for study/research applications).
- Access to Skype or another type of online media system through which we can complete your interview on September 15.
- Reasonable email and PLU Sakai access through which we can continue to work with you to revise and edit your statements.

**IF YOU ARE A PLU ALUM**

You may choose to waive the Campus Committee review; however, we strongly recommend that you participate in the committee review process in order to gain a strong PLU endorsement.