

**PACIFIC LUTHERAN UNIVERSITY**

**Office of Scholarships and Fellowships**

[www.plu.edu/provost](http://www.plu.edu/provost) Click on “Scholarships and Fellowships” at bottom of page

## The Marshall Scholarship

**2019-2020 Competition**

<http://www.marshallscholarship.org>

### Important Dates

PLU— Wed, August 15, 2018, registration and draft application

Other PLU deadlines are described below.

Marshall —TBA—usually in early October (via Marshall Embark application)

### Fellowships Advisor Contact Information

Wendy Call, Dept of English, 253-535-7211 / [callwl@plu.edu](mailto:callwl@plu.edu) / Hauge Admin, Room 220, Suite I

Dr. Jan Lewis, Associate Provost, Undergraduate Programs

253-535-7283 / [lewisjp@plu.edu](mailto:lewisjp@plu.edu) / Hauge Admin Room 105

Refer to the “Applications” section of the Marshall site for more information.

If you are applying for the Marshall Scholarship through PLU,

*you must also apply for a Fulbright Fellowship.*

### PLU On-Campus Application Requirements and Timeline

#### **FRI, MAY 11, 2018 (by 5 pm PDT)**

- Complete the **intent to apply form** and submit at the Office of Scholarships and Fellowships website (see above). (This requires submitting your CV or resume.)

#### **JUNE-JULY, 2018**

- Participate in writing workshops (on campus or via Skype) to draft application essays.
- Register on the Marshall Embark application platform.
- Identify/contact your four faculty references. Register them on the Embark platform.
- Register Dr. Lewis as the institutional advisor (the person who will submit the university’s letter of endorsement).

#### **WED, AUGUST 15, 2018 (by 5 pm PDT)**

- Complete and sign the Scholarships and Fellowships FERPA form. Submit hard copy or scanned PDF to the Office of Scholarships and Fellowships (Hauge Admin, Room 105).
- Complete the online portion of your Marshall application. This will be the first draft of your essays.
- Upload a copy of your PLU transcript (unofficial) on the Embark platform.
- Check on U.S. VISA or other travel requirements that may be necessary. If you do not have a valid passport or if your passport is going to expire, begin those processes.

#### **SEPTEMBER 2018**

Continue working on your application. You are responsible for distributing revised versions of your application to the Office of Scholarships and Fellowships and to your faculty referees. Remind your faculty referees about their letter deadlines (September 12 and 28).

**WED, SEPTEMBER 12, 2018 (by 5 PM PDT)**

Your faculty referees should submit their letters of recommendation to Dr. Jan Lewis, Office of Scholarships and Fellowships via email.

A hard copy of your transcript should be mailed to the San Francisco Marshall regional office.

**SEPTEMBER 12-23, 2018**

Saturday, September 15, 2018 will be “interview day” for all fall scholarship/fellowship applications. You will be interviewed for each fellowship you are applying for—for example, if you are applying for both Fulbright and Marshall, you will be required to interview with two different campus committees. Dr. Lewis will contact you to coordinate this interview.

It is likely that you will also be invited to meet with President during this time, as part of the recommendation process.

**SEPTEMBER 28 (by 5:00 p.m. PT) - PLU Deadline**

- Complete and submit your application by this deadline. Embark will forward your application to us.
- Your faculty should upload their letters of recommendation on Embark by this deadline.
- We will review your application, submit the letter of institutional endorsement and submit your application.

**Monday, October 1, 2018 – Marshall National Deadline**

**IF YOU ARE STUDYING AWAY DURING FALL SEMESTER**

*Before you leave, insure that you have: (1) Identified and contacted your faculty references. (2) Registered at the online application site. (3) Completed as much of the summer workshop process with Professor Call as possible. (4) Access to Skype or another type of online media system via which we can complete your interview. (5) Reasonable email and PLU Sakai access for posting or sending your application drafts, though the final application deadline.*