



# Office of Residential Life

## 2018 – 2019 Confirmation of Living at Home Form

### Pacific Lutheran University's Residency Requirement

PLU requires that all full-time students live in University housing unless student meets one of the following criteria:

- Live at home with a parent, spouse, or child within 25 driving miles of PLU's address (Notarized/certified documentation required);
- 20 years of age or Junior Status (60 semester hours) on or before September 1 to be exempt for the academic year, or on or before February 1 to be exempt for the spring semester.

A student enrolled at the University and living off-campus in violation of this policy without the approval of Residential Life for his or her specific living arrangement will be held responsible for the room and meal charges for that period and will be required to move on campus for the remainder of their time under the requirement.

- This form is for students who are not eligible to live off-campus (as outlined above) and who will be living with their parent during the 2018 – 2019 academic year. A new form must be completed yearly.
- Before completing, both student and parent must appear before the notary together with photo ID. The PLU Residential Life Office has two notaries available free of charge, but any Washington State licensed notary may be used.
- This notarized form must be returned to the Office of Residential Life one day prior to the residence hall opening for the corresponding semester to avoid non-refundable housing and meal plan charges.

**Student Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_  
Last First MI

**Parent Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_  
(mother or father)

**Home Address:** \_\_\_\_\_  
Number & Street City State Zip

Address may not be a P.O. Box. Address must match the student's Permanent Address on file with the University.

**Student:**

I verify that I will be living with my parent during the 2018 – 2019 Academic Year. If I intend to move away from my parent's home, I understand that I must obtain prior approval from the Office of Residential Life or move on-campus.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent:**

I verify that my son/daughter will be living in my home with me during the 2018 – 2019 Academic Year. If my son/daughter intends to move away from my home, I understand that s/he must obtain prior approval from the Office of Residential Life or move on-campus.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Washington State Notary:**

On \_\_\_\_\_, 20\_\_\_\_ before me, \_\_\_\_\_, personally  
(notary)

appeared \_\_\_\_\_, who proved to me, on the basis of satisfactory evidence, to be the  
(parent name)

person who signed this instrument. S/He acknowledged to me that s/he executed the same in her/his authorized capacity as parent of

\_\_\_\_\_. Witness my hand and official seal.  
(student's name)

Notary Signature: \_\_\_\_\_

Printed Name of Notary: \_\_\_\_\_

<b>Office of Residential Life Use:</b>	<input type="checkbox"/> Housing Record Inactivated	<input type="checkbox"/> Forwarded to Campus Restaurants
Completed by: _____	Date: _____	