



Department of Residential Life
2020-2021 Confirmation of Living at Home Form
UPDATED as a component of PLU's COVID-19 Response Plan

Pacific Lutheran University's Residency Requirement

PLU requires that all full-time students live in University housing unless student meets one of the following criteria:

- Live at home with a parent*, spouse, or child. (Notarized/certified documentation required);
- 20 years of age or Junior Status (60 semester hours) on or before September 1 to be exempt for the academic year, or on or before February 1 to be exempt for the spring semester.

A student enrolled at the University and living off-campus, is in violation of this policy without the approval from the Department of Residential Life for their specific living arrangement, and will be held responsible for the room and meal charges for that period and will be required to move on-campus for the remainder of their time under the requirement.

- This form is for students who are not eligible to live off-campus (as outlined above) and who will be living with their parent* during the 2020 - 2021 academic year. A new form must be completed for each academic year.
- Before completing, both student and parent* must appear before the notary together with photo ID. The Department of Residential Life has three notaries available free of charge, but any Washington State licensed notary may be used.
- This notarized form must be returned to the Department of Residential Life one day prior to the residence hall opening for the corresponding semester to avoid non-refundable housing and meal plan charges.
- *For the 2020 - 2021 Academic Year, as a component of PLUS's COVID-19 Response Plan, a Proxy may be designated for Parent. This "Parent Proxy" must be approved in advance by the Department of Residential Life in order to serve as the residence of record under the University's Residency Requirement.

Student Name: _____ **Student ID #:** _____
Last First MI

Parent/Proxy Name: _____ **Relationship:** _____
Last First MI

Home Address: _____
Number & Street City State Zip

Address may not be a P.O. Box. Address must match the student's Permanent Address on electronic file with the University.

Student: I verify that I will be living with my parent/proxy during the 2020 - 2021 Academic Year. If I intend to move away from this home, I understand that I must obtain prior approval from the Department of Residential Life or move on-campus.

Student Signature: _____ Date: _____

Parent/Proxy: I verify that student will be living in my home with me during the 2020 - 2021 Academic Year. If student intends to move away from my home, I understand that they must obtain prior approval from the Department of Residential Life or move on-campus.

Parent Signature: _____ Date: _____

Washington State Notary: On _____, 20____ before me, _____
Month Day Year (notary)

personally appeared _____, who proved to me, on the basis of satisfactory
(parent/proxy name)
 evidence, to be the person who signed this instrument. They acknowledged to me that they executed the same in their authorized capacity as parent/proxy of: _____
(student name)

Witness my hand and official seal.

Notary Signature: _____

Printed Name of Notary: _____

Department of Residential Life Use:	Housing Record Inactivated	Forwarded to Campus Restaurants
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