**Safety Committee Meeting Minutes**

**October 21, 2014**

**Morken – 180: 8:45-9:45am**

**Members Present:** Laura Fuhrman, Chair; Jason Weaving, Co-chair; Joe Bell, Yvonne “Wulli” Butler; Aaron Gunther; Elisabeth Esmiol (Wilson); Tom Harvey; Christina Pepin; Toniann Johnson, Dan Hammerquist; and Hakme Lee;.

**Members Not Present:** ASPLU Representative

Still waiting on ASPLU to elect a SC Representative. SC Chair to follow-up with ASPLU President

Safety Committee (SC) members introduced themselves and Joe Bell provided SC pin to new member: Elisabeth Esmiol (Wilson).

Tom Harvey agreed to be the Secretary for the October 2014 SC meeting.

Toniann Johnson accepted the permanent SC Secretary position for the remainder of the school

year.

**Approval of September 2014 Meeting Minutes:** September Meeting Minutes approved without any additions or corrections

**Call for Additional Agenda Items:** The Chair called for any additional items to the agenda.

**Old Business:**

SC Monthly Meeting Time and Location will remain monthly, the 3rd Tuesday at 8:45am

 SCSocial Media:

* Facebook vs. Public Service Announcement (PSA) in Daily Flyer
* Jason Weaving presented to the SC our current Facebook page and would grant administrative rights to the page to SC members interested in maintaining the content. Jason would update any weather related issues on our Facebook page.

“Draft” Retail Crime Prevention Program – Tom Harvey to add additional information to

 this document. Best practices to avoid profiling.

**New Business:**

2014 September / October Injury Reports

 PLU Mobility Impaired Evacuation Procedures – FYI

 Campus Safety & Emergency Procedures Brochure … Reviewed. 1,000 copies will be

 distributed

 Lock Down Drill … Questions / Concerns at Morken, individuals getting caught in

 hallways

 Yvonne discussed the problem of students wearing earbuds and walking into the

 roadways without checking for oncoming traffic. 121st & 124th streets are particularly

 bad.

Aaron Gunther raised a concern about the safety of various volley ball stands. Aaron agreed to create a Work Order to address the issue.

**Committee meeting dates/time:** SC will meet on the 3rd Tuesday of the month from 8:45 – 9:45am in Morken 103.

**Incident/Injury Reports:** Joe Bell provided an overview of the incident/injury reports from September 4th through October 10th, 2014. Data graph showing departmental incident/injury reports from 6/1/2014 –to- 10/10/2014 discussed.

 September – October 2014: 16 Incidents

* 37 Lost Time Days
* 12 Restricted Duty Days
* 4 OSHA recordable incidents
* 3 Incidents Involving Student Employees

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Department** | **Slip/Trip/Fall** | **Sprain/Strain** | **Burn** | **Cut/Puncture** | **Hearing Loss** | **Impact** | **Allergic/Toxic Reaction** |
| Dining & Retail Services | 3 | 1 |  | 7 |  | 2 |  |
| Facilities Mgmt | 1 |  |  |  |  |  |  |
| Campus Safety |  |  |  |  |  |  |  |
| Res. Life |  |  |  |  |  |  |  |
| Administration / Academic | 2 |  |  |  |  |  |  |
| Univ. Comm. |  |  |  |  |  |  |  |
| Conf. & Events |  |  |  |  |  |  |  |

**Next Meeting: November 18, 2014: 8:45-9:45am, Morken 103**

**Meeting Adjourned: 9:45am**

**Secretary, Tom Harvey**