**Safety Committee Meeting Minutes**

**March 17, 2015**

**Morken – 103: 8:45-9:10 a.m.**

**Members Present:** Jason Weaving, Yvonne “Wulli” Butler, Aaron Gunther, Dan Hammerquist; Hakme Lee, Ellie Lapp and ToniAnn Johnson.

**Members Not Present:** Laura Fuhrman,Joe Bell**,** Sue Liden, Christina Pepin, Tom Harvey, Elisabeth Esmiol,

**Approval of February 2015 Meeting Minutes:** February minutes approved without any additions or corrections.

**Call for Additional Agenda Items:**

Safety Concerns: No additional safety related items.

**Old Business:**

Building Inspections:

Jason’s goal is to conduct building inspections during Spring Break. A schedule was set up and participants notified.

**New Business:**

Fire Drill Update:

Jason updated the committee on the fire drill of Tuesday, March 10, 2015. The drill went well and the EBC meeting the previous Thursday went over specifics of the drill. The blue speakers were used for lower campus and the Meta system was used for upper campus. The Wong Center Meta system was not included in the drill, as the “canned messages” had not been recorded as of yet. Jason reminded everyone that there is not a text message at the beginning of a fire drill ~ only at the conclusion.

Wulli described witnessing an early morning “real” fire drill at Ordal that was executed well, reaffirming the importance and success of drills.

Benefits Fair:

The Benefits Fair is April 9, 2015. There is still discussion on the topic, and if anyone has a suggestion for one, please notify Laura or Jason. Jason, Laura and possibly Joe or Wulli will take a shift at our table during the fair and an email will be sent out if additional volunteers are needed.

Student Outreach:

Admissions will be notified to include the blue phones and the Meta digital system on campus tours to explain their importance and use. Ellie, as a tour guide will follow up on this.

**Incident/Injury Reports:**

**February/March**

* 4 injuries
* 0 OSHA recordable incidents
* 0 Lost Time Cases

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| **Department** | **Slip/Trip/Fall** | **Sprain/Strain** | **Burn** | **Cut/Puncture** | **Hearing Loss** | **Impact** | **Allergic/Toxic Reaction** |
| Dining & Retail Services |  |  | 1 | 1 |  | 2 |  |
| Facilities Mgmt |  |  |  |  |  |  |  |
| Campus Safety |  |  |  |  |  |  |  |
| Res. Life |  |  |  |  |  |  |  |
| Academic |  |  |  |  |  |  |  |
| Univ. Comm. |  |  |  |  |  |  |  |
| Conf. & Events |  |  |  |  |  |  |  |

**Future Business:**

* Next meeting April 21, 2015 @ 8:45 a.m. in Morken 103

**Meeting Adjourned: 9:10am**

Respectfully submitted**,**

**ToniAnn Johnson**

**Secretary**