**Safety Committee Meeting Minutes**

**November 19, 2015**

**Human Resources (Garfield Station) – Meeting Room**

**8:45- 9:45**

**Members Present:** Jason Weaving, chair, Hakme Lee, co-chair; Tom Harvey, Dan Hammerquist, Sue Liden, Laura Silcox, Christina Pepin, Yvonne “Wulli” Butler, and ToniAnn Johnson.

**Members Not Present:** Elizabeth Esmiol, Aaron Gunther, Steve Schumaker, Joe Bell, Yvonne “Wulli” Butler

**Approval of May 2015 Meeting Minutes:** October minutes approved with one correction.

**Call for Additional Agenda Items:**

Additional Safety Concerns:

Heavy rains have led to large puddles which are a concern. Nothing specific can be done. Facilities is trying to keep drains clear to alleviate backup.

Strong winds brought a tree down on Music House, but damage was minimal. During heavy rain and wind, everyone needs to stay diligent in checking campus areas.

**Old Business:**

* SOAC Photography update: New ventilation fan installed in the dark room to help keep air flowing.
* Ceramics update: Facilities is working on installation of dust collector for ceramics glaze mixing area
* Music House update: PLU hired an engineer to review floor weight load limits and this was completed 11/3. We are waiting on the engineer’s report.
* New driver update: Sue Liden, Greg Premo, and Laura Silcox met to discuss and will provide an update
* Safety Committee PSAs update: Jason and Joe are advertising safety tips in the Daily Flyer in November and December.

**New Business:**

* Incident/Injury Reports - There were 8 injuries reported in October 2015.

**October Injury Reports**

* 8 Injuries
* 1 OSHA recordable incidents
* 0 Lost Time Cases

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Department** | **Slip/Trip/Fall** | **Sprain/Strain** | **Burn** | **Cut/Puncture** | **Hearing Loss** | **Impact** | **Allergic/Toxic Reaction** |
| Dining & Retail Services | 2 | 1 |  | 2 |  | 2 |  |
| Facilities Mgmt |  |  |  |  |  |  |  |
| Campus Safety |  |  |  |  |  |  |  |
| Res. Life |  |  |  |  |  |  |  |
| Academic | 1 |  |  |  |  |  |  |
| Univ. Comm. |  |  |  |  |  |  |  |
| Conf. & Events |  |  |  |  |  |  |  |

* Sue Liden: EIIA: Risk Management University Safety Committee Presentations & Tool Kit Information. Safety Committee watched the Risk Management video on the *Power of a Motivated Safety Committee.*

**Future Business:**

* Next meeting date to be determined in December. Due to conflicting schedules,

the next meeting January 21, 2016.

* Update on Safety Committee goals for 2015-16.
* New ASPLU Rep. Steve Schumaker will join us at the next meeting.

**Meeting Adjourned: 9:22 a.m.**

Respectfully submitted**,**

**ToniAnn Johnson**

**Secretary**