

Pacific Lutheran University
SAFETY COMMITTEE (SC)
Meeting Minutes

Meeting Agenda
December 15, 2016
Anderson University Center 174
8:45am - 9:45am

Call to Order, Meeting was called to order at 8:50am

In attendance was: Hakme Lee, Nicole Gonzales, Jason Weaving, Tom Harvey, Sue Liden, Cynthia Wolfer and Heidi Schutz

Call for Additional Agenda Items

Old Business

- Building Inspections, No action at this time. Will table this item until Joe Bell returns. No estimate at this time when Joe Bell will return to PLU.

New Business

- November 2016 Injury Reports

Reviewed 4 injury reports. All four of the individuals involved did not lose any worktime.

- MBR stairwell

Stairs at one time were interior stairs and had been polished. Now that the stairs are outdoors, the polish surface makes for a dangerous footing. Jason Weaving reported that there had been 2-3 incidents. Jason Weaving recommends adding a nonslip surface treatment. Both Jason and Sue Liden will issue work orders to address this hazard.

- UCP hedges/visibility issues

The visibility on Park Ave is being obstructed by the height and width of the hedges bordering the UC parking lot. Jason Weaving will issue a work order.

- Winter weather safety

It was noted that the email announcing inclement weather late opening came out on time but the website was not updated in unison. Sue Liden was aware of the situation and has taken action to ensure the proper coordination will happen on the next weather related event.

Ingram update- it had been noted that there are numerous non-GFI outlets, some within 2 feet of water supply in need of replacement. A work order is already in place and two of the 9 outlets have been corrected. It was noted that on future building inspections that extra effort should be made to identify non-GFI outlets.

Future Business

Potential topic for February PSA: FYI, RA's will inspect every dorm room to ensure all windows are locked, that space heaters are properly used and turned off if the room is vacant.

Next Meeting: January 19, 2017 @ 8:45am in HR Conference Room (Location TBD?)

Adjourn