



PLU Safety Committee Report To The Community May 2017



PLU SAFETY COMMITTEE MISSION STATEMENT

The PLU Safety Committee's mission is to provide a forum where every employee and student can communicate safety related concerns. We will identify hazards, investigate injuries, and recommend policy, procedures and training to improve the health and safety of the PLU community.

The PLU Safety Committee (SC) submits the following information as a summary of 2016-2017 activities.

During the 2016-17 academic year the PLU SC has fulfilled its responsibility to:

- Review monthly incident/accident reports;
- Evaluate accident investigations to determine if the cause(s) of the unsafe condition was identified and corrected;
- Conduct building safety inspections;
- Document meeting attendance; and
- Record and post minutes from each safety committee, made them available for review by PLU personnel and Safety / Health consultation personnel of the WA Department of Labor and Industries.

Other activities included:

- SC agreed, as one of 2016-17 goals, to provide the PLU Community with Public Service Announcements quarterly in the Daily Flyer, Winter Emergency Preparedness and Slip/Trip /Fall information in Fall Good Fit Newsletter. Slip/Trip/Fall and 1st Aid/CPR/AED training information provided for Spring Good Fit Newsletter.
- To assist in reducing injury reporting lag time from date of injury to report being received by Human Resources within 48 hours, SC continued campaign of tracking of Injury/Incident Reporting. September 2015 to May 2016 reporting lag time at 3.8 days. From June 2016 to April 2017 lag time at 3.6 days. SC to continue campaign during 2017-18 academic year.
- PLU's Campus Safety provide information regarding PLU Active Shooter exercise. SC provided feedback from the exercise.
- PLU SC's recommendations for capital equipment (ergonomic office equipment) and capital improvement construction projects: Removal of 4,000 gallon heating oil underground storage tank at Anderson University Center; Installation of tread to concrete stairway for South exterior stairs at Mary Baker Russell; Trim hedges at corner of Park Ave. and 122nd St. and complete Pierce County pedestrian crosswalk enhancements along Park Ave @ Garfield St., 122nd and 125th; upgrade asphalt pathways from East Hauge parking lot to Mortvedt Library and Hauge Administration Building.
- PLU Safety Committee members sponsored Slip/Trip/Fall and Emergency Preparedness tabling information at PLU's 2017 Human Resources Benefits Fair.

Monthly injury reports supplied by: Director of Environmental, Health, Safety & Emergency Programs and Human Resources - Employment Manager were reviewed and discussed each month with various scenarios, follow-up investigations, and preventative measures. The 2016 calendar year OSHA 300 Log submitted by PLU revealed 12 reportable incidents/injury cases vs. 20 in 2015.

The 12 @ 2016 OSHA reportable injuries: four involved muscle/joint sprain or strain; three occurred from slip/trip/falls; two were due to impacts to/from an object;; two resulted from cut/punctures; and one from a burn. A total of 6 days away from work and 105 days of restricted duty were recorded from an annual average number of 1,754 employees and 1,561,262 total hours worked. 2016 injury statistics revealed a reduction from 2015 in Incident Rate (1.5 vs. 2.5), Lost Time Cases (4 vs. 3) and Lost Work Days (6 vs. 13). PLU's 2016 overall Lost Time/Restricted Duty Case Rate is lower than OSHA's 2015 National Average of all Universities (0.7 vs 0.8).

2016-2014 Incident/Injury Comparative Statistics:

	2016	2015	2014
Annual Average Number Employees	1,754	1,792	1,881
Total Number of Hours Worked	1,561,262	1,571,632	1,647,469
* Incident Rate (2015 All Universities = 1.9)	1.5	2.5	3.5
**LTCCR (2015 All Universities = 0.5)	0.5	0.4	1.0
***RDCR (2015 All Universities = 0.3)	0.2	0.9	0.5
LT/RD Case Rate (2015 All Universities = 0.8)	0.7	1.3	1.5
**** EHS&EP Training Modules	823	1,054	870
Key			
* Incident Rate = OSHA Recordable Cases	** Lost Time Case Rate = LTCCR		
*** Restricted Duty Case Rate = RDCR	**** Occupational & Emergency Preparedness Training		

PLU's Safety Committee is comprised of 10 members with an equal number of appointed and elected positions. The departments were determined by highest risk, highest number of incidents/injuries, and those that can represent students, staff, and faculty. These departments include: Athletics; ASPLU; Campus Safety; Dining Services; Environmental, Health, Safety & Emergency Programs; Facilities Management; Faculty; Human Resources; Natural Sciences; and Residential Life.

2016-2017 Safety Committee Members

Representative	First Year of Service	Phone	E-mail	Department	Type (Does Not Change)	Representing
APPOINTED MEMBERS						
Weaving, Jason	2013	7441	weavinjm@plu.edu	Campus Safety	Appointed	Campus Safety
Harvey, Tom	2012	7476	harveytj@plu.edu	Retail Operations	Appointed	Dining & Culinary Services: Secretary
Evans, Randy	2016	7170	evansra@plu.edu	Waste Diversion	Appointed	Facilities Management
Silcox, Laura	2007	8325	fuhrmala@plu.edu	Human Resources	Appointed	Human Resources
Bell, Joe	2007	7233	bellje@plu.edu	Human Resources	Appointed	Environmental, Health, Safety & Emergency Programs
ELECTED MEMBERS						
Wood, Sarah	2016	7480	woodsm@plu.edu	ASPLU	Elected	PLU Student Employees
Gunther, Aaron	2012	7366	guntheam@plu.edu	Athletics	Elected	Athletics
Schutz, Heidi	2016	7094	schutzha@plu.edu	Biology Department	Elected	Faculty
Lee, Hakme	2014	7558	leehc@plu.edu	Chemistry Department	Elected	Natural Sciences; *Chair
Gonzales, Nicole	2016	7700	gonzalnd@plu.edu	Residential Life	Elected	Residential Life
ADVISORY MEMBERS						
Capoun, Beth	N/A	7877	capounea@plu.edu	School of Arts & Communication	N/A	School of Arts & Communication: *Co-Chair
Liden, Sue	N/A	7116	lidensj@plu.edu	Administrative Services	N/A	Risk Management
Pepin, Christina	N/A	7696	pendracr@plu.edu	School of Nursing	N/A	Nursing

The Safety Committee would like to thank Sue Liden; Director Risk Management & Insurance, Christina Pepin; School of Nursing, and Beth Capoun; School of Arts and Communication for their regular support and contributions to PLU's Safety Committee meetings.

The PLU Safety Committee would like to recognize the Facilities Management Technical, Trade, Grounds, Custodial, and Sustainability staff for their diligent work responding to and managing environmental, health and life safety risks. Campus Safety is commended for continuing PLU's Escort Service, which runs thru the academic year from 4 PM to 3 AM / 7 days a week providing ~3,150 rides annually for campus students and employees.

The PLU Safety Committee would also like to thank the President's Council for the opportunity to be a communication channel spreading safety awareness for the benefit of every student, employee, and visitor of the University.

Respectfully submitted,

Hakme Lee
Safety Committee Chair
2016-2017