



Pacific Lutheran University
SAFETY COMMITTEE (SC) MEETING MINUTES

November 16, 2017
Human Resources (Garfield Station) Conference Room
8:45am - 9:45am

Call to Order: 8:48am

Absent: Laura Silcox, Sue Liden, Cynthia Wolfer,

October Meeting Minutes: Approved... One correction to November Agenda noted:
Change September Injury Report to October Injury Report.

Old Business:

- SC Spotlight Ideas for 2017-18: From information provided by Cynthia Wolfer...
 - MAST possibly digital DF PSAs to be developed for: Eye Wellness and Distracted Driving Awareness
 - Benefits Fair Tabling (2nd Week in April 2018): Eye Wellness
- SC targeted building inspections: Hinderlie and Kreidler Halls completed... More buildings to be completed prior to and during J-Term (due to more access in academic building classrooms).
- Select updates for PLU Occupational, Health, Safety & Accident Prevention Manual: Identified: Chapter 1: General Safety Policy & Procedures; Chapters 2 & 3: Asbestos Awareness and Handling Programs; Chapter 5: Confined Space Program; Chapters 6 & 12: Electrical Safety & Lock Out / Tag Out Programs; Chapter 9: Grounds – Power Mowers.... provided to EIIA and Archbright. EIIA provided links to documents for updates and Archbright reviewing and commenting for updates.

New Business:

- Reviewed October 2017 injury reports: 3 incidents: 1@S/T/F; 1@I; 1@B... Identified from previous 21 months injury reports topics to be discussed at departmental new employee orientation and safety meetings.
- Reviewed: PLU's Tingelstad Fire Incident Response and Recovery Action Plan

Call for Additional Agenda Items:

- Hakme Lee: Discussed Lock-Down response by school to CA active shooter.
- Discussed: PC School Threat System changing to Rapid Response System
- Information on Sustainability Town Hall Meeting w/ SC Rep. Randy Evans on panel.

Future Business:

- Invitation to PLU's Archbright Safety Rep.: Tim Lundin to speak about Retro Program and Safety Program Assistance (document review and building/process inspections)
- Next Meeting: December 21, 2017 @ 8:45am in HR (Garfield Station) Conference Room
 - Beth Capoun; Chair... Not here for Jan. 18th meeting... Co-Chair to preside

Adjourn: 9:42am

