



## *PLU Safety Committee Report To The Community May 2018*



### **PLU SAFETY COMMITTEE MISSION STATEMENT**

The PLU Safety Committee's mission is to provide a forum where every employee and student can communicate safety related concerns. We will identify hazards, investigate injuries, and recommend policy, procedures and training to improve the health and safety of the PLU community.

The PLU Safety Committee (SC) submits the following information as a summary of 2017-2018 activities.

During the 2017-18 academic year the PLU SC fulfilled its responsibility to:

- Review monthly incident/accident reports:
  - Root cause accident investigations to determine if the cause(s) of the unsafe condition were identified and corrected;
- Conducted building safety inspections of:
  - Hinderlie Hall, Kreidler Hall, Tingelstad Hall, Continuing Education & Graduate Programs, Trinity Lutheran Church, Hovd House, Health Center, Music House, Payroll House, Olson Gymnasium and Fields, Columbia Center, Mary Baker Russell and Hauge Administration Building
    - Facility Management work orders created to correct identified deficiencies;
- Updates to PLU's Occupational, Health, Safety and Accident Prevention Manual:
  - Chapter 2 – Asbestos Awareness Program, Chapter 3 – Asbestos Handling Program, Chapter 5 – Confined Space Program, Chapter 6 – Electrical Safety Programs, Chapter 9 – Grounds Power Mower Program and Chapter 12 – Lock Out/Tag Out Program
    - Updates provided to respective Division / Department Leaders
- Record and post minutes from each safety committee, made them available for review by PLU personnel and Safety / Health consultation personnel of the WA Department of Labor and Industries; and
- Documented meeting attendance.

Other activities included:

- SC reviewed and approved PLU's updated Emergency Spill Response Protocol.
- Evaluated PLU's Earthquake and Fire Drill... Additional ADA information needs to be publicized.
- Sue Liden; PLU's Risk Manager presented information on SafeColleges on-line Defensive Driving training.
- PLU's partner, Tim Lundin from Archbright Loss Control/ Safety Management Department presented information on PLU's Experience Factor and Retro Program.
- Safety Committee agreed to provide the PLU Community with Eye Wellness safety information:
  - Article in Spring Good Fit Newsletter
  - Sponsored Eye Wellness tabling information at PLU's 2018 Human Resources Benefits Fair.
  - UV sunglasses purchased and provided to participants.

Monthly injury reports supplied by: Director of Environmental, Health, Safety & Emergency Programs and Human Resources - Employment Manager were reviewed and discussed each month with various scenarios,

follow-up investigations, and preventative measures. The 2017 calendar year OSHA 300 Log submitted by PLU revealed 10 reportable incidents/injury cases vs. 12 in 2016.

The 10 @ 2017 OSHA reportable injuries: three due to impacts to/from an object; two involved muscle/joint sprain or strain; two occurred from slip/trip/falls; two resulted from cut/punctures and one from an allergic reaction to a housekeeping cleaner. A total of 4 days away from work and 154 days of restricted duty were recorded from an annual average number of 1,662 employees and 1,477,993 total hours worked. 2017 injury statistics revealed a reduction from 2016 in Incident Rate (1.4 vs. 1.5), Lost Time Cases (1 vs. 4) and Lost Work Days (4 vs. 6). PLU's 2017 overall Lost Time/Restricted Duty Case Rate is lower than OSHA's 2016 National Average of all Universities (0.5 vs 0.6).

**2017-2015 Incident/Injury Comparative Statistics:**

	2017	2016	2015
Annual Average Number Employees	1,662	1,754	1,792
Total Number of Hours Worked	1,477,993	1,561,262	1,571,632
* Incident Rate (2015 All Universities = 1.7)	1.4	1.5	2.5
**LTCR (2015 All Universities = 0.2)	0.2	0.5	0.4
***RDCR (2015 All Universities = 0.4)	0.3	0.2	0.9
LT/RD Case Rate (2015 All Universities = 0.6)	0.5	0.7	1.3
**** EHS&EP Training Modules	1,256	823	1,054
<b>Key</b>			
* Incident Rate = OSHA Recordable Cases	** Lost Time Case Rate = LTCR		
*** Restricted Duty Case Rate = RDCR	**** Occupational & Emergency Preparedness Training		

PLU's Safety Committee is comprised of 10 members with an equal number of appointed and elected positions. The departments were determined by highest risk, highest number of incidents/injuries, and positions that represent students, staff, and faculty. These departments include: Athletics; ASPLU; Campus Safety; Dining Services; Environmental, Health, Safety & Emergency Programs; Facilities Management; Faculty; Human Resources; Natural Sciences; and Residential Life.

**2017-2018 Safety Committee Members**

Representative	First Year of Service	Phone	E-mail	Department	Type (Does Not Change)	Representing
<b>APPOINTED MEMBERS</b>						
Weaving, Jason	2013	7441	<a href="mailto:weavinjm@plu.edu">weavinjm@plu.edu</a>	Campus Safety	Appointed	Campus Safety
Girrus, Josh	2017	7476	<a href="mailto:girusjc@plu.edu">girusjc@plu.edu</a>	Retail Operations	Appointed	Campus Restaurants & Hospitality Services
Evans, Randy	2016	7170	<a href="mailto:evansra@plu.edu">evansra@plu.edu</a>	Waste Diversion	Appointed	Facilities Management
Silcox, Laura	2007	8325	<a href="mailto:fuhmala@plu.edu">fuhmala@plu.edu</a>	Human Resources	Appointed	Human Resources
Bell, Joe; Secretary	2007	7233	<a href="mailto:bellje@plu.edu">bellje@plu.edu</a>	Human Resources	Appointed	Environmental, Health, Safety & Emergency Programs
<b>ELECTED MEMBERS</b>						
Premo, Tanner	2017	7480	<a href="mailto:premotc@plu.edu">premotc@plu.edu</a>	ASPLU	Elected	PLU Student Employees
Gunther, Aaron; Co-Chair	2012	7366	<a href="mailto:guntheam@plu.edu">guntheam@plu.edu</a>	Athletics	Elected	Athletics
Stasinios, Michael	2017	7094	<a href="mailto:schutzha@plu.edu">schutzha@plu.edu</a>	School of Arts and Communication: Art & Design	Elected	Faculty

Lee, Hakme	2014	7558	<a href="mailto:leehc@plu.edu">leehc@plu.edu</a>	Division of Natural Sciences	Elected	Division Natural Sciences
Newby, Richard	2018	8715	<a href="mailto:newbyrk@plu.edu">newbyrk@plu.edu</a>			
Gonzales, Nicole	2016	7700	<a href="mailto:gonzalnd@plu.edu">gonzalnd@plu.edu</a>	Residential Life	Elected	Residential Life
Murray, Dan	2017	5599	<a href="mailto:murraydj@plu.edu">murraydj@plu.edu</a>			
<b>ADVISORY MEMBERS</b>						
Capoun, Beth; Chair	N/A	7877	<a href="mailto:capounea@plu.edu">capounea@plu.edu</a>	School of Arts & Communication	N/A	School of Arts & Communication
Liden, Sue	N/A	7116	<a href="mailto:lidensj@plu.edu">lidensj@plu.edu</a>	Administrative Services	N/A	Risk Management
Wolfer, Cynthia	N/A	8559	<a href="mailto:wolfercb@plu.edu">wolfercb@plu.edu</a>	School of Nursing	N/A	Nursing
Deger, Larry	N/A	312.568.5504	<a href="mailto:ldeger@eiia.org">ldeger@eiia.org</a>	Risk Management	N/A	EIIA

The Safety Committee would like to thank Sue Liden; Director Risk Management & Insurance, Cynthia Wolfer; School of Nursing, Beth Capoun; School of Arts and Communication and Larry Deger; EIIA for their regular support and contributions to PLU's Safety Committee meetings.

The PLU Safety Committee would like to recognize the Facilities Management Technical, Trade, Grounds, Custodial, and Waste Diversion staff for their diligent work responding to and managing environmental, health and life safety risks. Campus Safety is commended for continuing PLU's Escort Service, which runs thru the academic year from 4 PM to 3 AM / 7 days a week providing ~3,550 rides annually for campus students and employees.

The PLU Safety Committee would also like to thank the President's Council for the opportunity to be a communication channel spreading safety awareness for the benefit of every student, employee, and visitor of the University.

Respectfully submitted,

Beth Capoun  
 Safety Committee Chair  
 2017-2018