

# Human Participants Form (4)

**Required for all research involving human participants not at a Regulated Research Institution.  
If at a Regulated Research Institution, use institutional approval forms for documentation  
of prior review and approval. (IRB approval required before recruitment or data collection.)**

Student's Name(s)	Title of Project
Adult Sponsor	Phone/Email
<b>MUST BE COMPLETED BY STUDENT RESEARCHER(S) IN COLLABORATION WITH THE ADULT SPONSOR/DESIGNATED SUPERVISOR/QUALIFIED SCIENTIST:</b>	
1. <input type="checkbox"/> I have submitted my Research Plan/Project Summary which addresses ALL areas indicated in the Human Participants Section of the Research Plan/Project Summary Instructions.	
2. <input type="checkbox"/> I have attached any surveys or questionnaires I will be using in my project or other documents provided to human participants. <input type="checkbox"/> Any published instrument(s) used was /were legally obtained.	
3. <input type="checkbox"/> I have attached an informed consent that I would use if required by the IRB.	
4. <input type="checkbox"/> Yes <input type="checkbox"/> No Are you working with a Qualified Scientist? If yes, attach the Qualified Scientist Form 2.	

## BELOW – IRB USE ONLY

<b>MUST BE COMPLETED BY INSTITUTIONAL REVIEW BOARD (IRB) AFTER REVIEW OF THE RESEARCH PLAN. ALL QUESTIONS MUST BE ANSWERED FOR THE APPROVAL TO BE VALID. (IF NOT APPROVED, RETURN PAPERWORK TO THE STUDENT WITH INSTRUCTIONS FOR MODIFICATIONS.)</b>	
<input type="checkbox"/> Approved with Full Committee Review (3 signatures required) and the following conditions: <b>(All 6 must be answered)</b>	
1. Risk Level (check one) :	<input type="checkbox"/> Minimal Risk <input type="checkbox"/> More than Minimal Risk
2. Qualified Scientist (QS) Required (Form 2):	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Risk Assessment Required (Form 3):	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Written Minor Assent required for minor participants:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable (No minors in this study)
5. Written Parental Permission required for minor participants:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable (No minors in this study)
6. Written Informed Consent required for participants 18 years or older:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable (No participants 18 yrs or older in this study)
<b>IRB SIGNATURES (All 3 signatures required)</b> None of these individuals may be the adult sponsor, designated supervisor, qualified scientist or related to (e.g., mother, father of) the student (conflict of interest).	
<b>I attest that I have reviewed the student's project, that the checkboxes above have been completed to indicate the IRB determination and that I agree with the decisions above.</b>	
<b>Medical or Mental Health Professional (a psychologist, medical doctor, licensed social worker, licensed clinical professional counselor, physician's assistant, doctor of pharmacy, or registered nurse) with expertise related to this project.</b>	
Printed Name	Degree/Professional License
Signature	Date of Approval (Must be prior to experimentation.) (mm/dd/yy)
<b>Educator</b>	
Printed Name	Degree/Professional License
Signature	Date of Approval (Must be prior to experimentation.) (mm/dd/yy)
<b>School Administrator</b>	
Printed Name	Degree/Professional License
Signature	Date of Approval (Must be prior to experimentation.) (mm/dd/yy)