

SOCIAL WORK PROGRAM ONLINE APPLICATION CHECK LIST

PREFERENCE WILL BE GIVEN TO APPLICATIONS FILED ON OR BEFORE APRIL 15.

All students seeking to apply to the Social Work Program at Pacific Lutheran University (PLU) must submit an application portfolio through the online application form. Please use this form as a check list and include it with your application materials.

Your complete portfolio should consist of the following items:

- Social Work Program Application Form.** (with intended date of graduation and your PLU ID number if you know it)
- Personal Biographical Statement** (described on application form)
- Current transcripts from each college or university you've attended.** You should provide us with copies of all college/university transcripts. If you are currently enrolled at PLU, you should provide us with a copy of an "unofficial" current transcript which can be obtained from the Registrar's Office.
- Evidence of having completed or current enrollment in the following courses or their equivalent:**
(Only grades of C or better are accepted. Verification should be provided on your transcript(s) which will be assessed by the program.)
 - _____ Writing 101 - College English (*focus on composition*)
 - _____ Psychology 101 - Introduction to Psychology
 - _____ Sociology 101 - American Society/Introduction to Sociology
 - _____ Cultural Anthropology*
 - _____ Human Biology+
 - _____ PLU Math Entrance Requirement - completion of (2) yrs. of high school math or intermediate algebra

*May be completed during first term while in the social work program. +Must be taken prior to graduation.
- Evidence of a cumulative GPA of 2.75 or higher and completion of at least 40 semester credits (or 60 quarter credits) by the time of application.** (Verification based on transcript record(s).)
- All sections – completed, including:**
 - _____ Academic Contract
 - _____ Washington State Patrol Background Check Form
 - _____ Personal Disclosure Statement
- Check or Money Order (no cash) in the amount of \$11.00, payable to PLU/Department of Social Work for Background Check of Criminal History and Child/Adult Abuse Information Act Record. This is to be delivered to JoAnn Davis, Olson Auditorium, office 101.**
- Current enrollment at PLU or verification of admittance to PLU.** You must be enrolled at PLU or have been admitted to the University in order to be admitted to the Social Work program. If already admitted, provide a copy of your university acceptance letter and/or a copy of your PLU transcript. If you have not yet been admitted, you need to complete and submit the University application which can be obtained from the Admissions Office, (253) 535-7151.
- Letters of recommendation must be completed by individuals that you have selected,** who are not family members. Their contact information will be input on the online form and they will be notified directly. Please be sure to let your letter writers know that you have given their names as such so that they may be prepared to submit their recommendations. Please note that it is the applicant's responsibility to follow through tier recommendation writers to ensure that they do submit the forms quickly as application files are not complete without them.

Please direct all questions regarding your application materials to:

JoAnne Davis
253-535-7351
davisjr@plu.edu
Olson Auditorium, Room 101