



PACIFIC LUTHERAN UNIVERSITY
OFFICE OF STUDENT FINANCIAL SERVICES
1700 PARK AVENUE SOUTH
TACOMA, WA 98447

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Dear Parent,

Your Federal Direct Parent PLUS Loan's main function is to help pay for your student's tuition, room, and meals. Through this form you may also direct your loan funds toward your student's secondary charges. These secondary charges include but are not limited to, unpaid library fines, unpaid parking tickets, and books.

Please answer the following questions and submit your responses to the Office of Student Financial Services.

1. **If there is a credit balance after your Direct PLUS Loan has been applied to the student's academic costs do you want the school to deduct secondary charges (unpaid library fines, unpaid parking tickets, books, etc.) prior to disbursing the credit balance?**

Yes

No

Your Direct PLUS Loan will be applied to the student's school account to pay for tuition and fees, and room and board. You may authorize the school to use your Direct PLUS Loan to satisfy other educationally related charges that the student incurred at the school. Examples of other charges that maybe paid with your authorization include, but are not limited to, library fines, campus parking tickets, lab fees, and books.

2. **If there is a credit after your Direct PLUS Loan has been applied to the student's school account, to whom do you want the school to pay the credit balance?**

Me

Student

Your Direct PLUS Loan will first be applied to the student's school account to pay for tuition and fees, contracted room and board, and, if you provide authorization, other educationally related charges. Any loan amount that remains after these charges have been paid is called a credit balance. You may choose to have the school pay the credit balance directly to you or to the student.

Student name

Student's PLU ID

Please Print Parent borrower's name

Parent borrower's signature

Date

Fax to 253-535-8406 or mail to: PLU Office of Student Financial Services, Tacoma, WA, 98447