

2016 Income & Tax Documentation: If you and/or your parent(s) were required to file a 2016 U.S. tax return, you can provide this information to PLU three ways:
 1). If you successfully transferred your and your parents' tax information using the IRS Data Retrieval Tool (DRT) when you filed your FAFSA, you are done, or
 2). Submit a Tax Return Transcript from the IRS website. If parents currently live together and filed as "Married, filing separately", "Single", or "Head of Household" in 2017, both parents must request a Tax Return Transcript, or
 3). Submit photocopy or photocopies of SIGNED original 1040(s) that were submitted to the IRS.

2. STUDENT'S TAX & INCOME INFORMATION (check only one box below)

- A.) I have provided my 2016 U.S. Federal tax return information (1040, 1040A, 1040EZ) using the IRS Data Retrieval Tool via the on-line FAFSA application. **NOTE:** This is an option only if your IRS data was successfully transferred to your FAFSA **or**,
- B.) I have attached a copy of my 2016 U.S. Federal **Tax RETURN Transcript** downloaded from the IRS. (Note: IRS ACCOUNT Transcripts are NOT acceptable), or a photocopy of your **SIGNED ORIGINAL** 2016 tax return.) **or**,
- C.) I did not file and am not required to file. **If you did not work, enter \$0 for amount earned and "none" for employer below. If you worked but did not file any tax return, please list below your employer(s) and any earned income in 2016.**

Employer(s) This section must be completed if you checked box C. above	2016 Amount Earned	W-2 Attached?
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No, explain below
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No, explain below
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No, explain below

Attach a W-2 for each employer checked "Yes" above. Please provide an explanation below if W-2 was not issued.

3. PARENT'S TAX & INCOME INFORMATION (check only one box below)

- A.) Parent(s) provided their 2016 U.S. Federal tax return information by successfully transferring their information using the IRS Data Retrieval Tool (DRT) when you filed your FAFSA, you are done, or
- B.) Attached is either: 1.) A copy of their 2016 U.S. Federal **Tax RETURN Transcript** downloaded from the IRS or
 2.) A photocopy or photocopies of their **SIGNED ORIGINAL** 2016 tax return(s) **or**,
- C. Attach an IRS Letter of Non-Filing and list below any employer(s) and any earned income in 2017. If parent(s) did not work, enter \$0 for amount earned and "none" for employer. The IRS Letter of Non-Filing is obtained by requesting a tax transcript from www.irs.gov/transcript. If the IRS website is not functioning, attach a letter signed by the parent, describing their attempts to secure this document.

Employer(s) This section must be completed if you checked box C. above	2016 Amount Earned	W-2 Attached?
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No, explain below
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No, explain below
	\$	<input type="checkbox"/> Yes <input type="checkbox"/> No, explain below

4. SIGN THIS WORKSHEET

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct. At least one parent must sign.

Student

Date

Parent

Date

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.