

Pacific Lutheran University 2020-2021 Verification Worksheet - DependentV5

Your FAFSA has been selected by the Federal Student Aid processor for a review process called verification. Financial Aid pro-gram regulations (34 CFR, Part 668) require schools to check the accuracy of information provided on a selected 2020-21 FAFSA and send to the Federal Student Aid processor any necessary corrections identified in the verification process. Your current aid offer is not final and all need-based student aid cannot be disbursed until verification has been completed.

Student's Name:	PLU ID #:
Student's email Address:	Student phone #:

1. As of today: FAMILY/HOUSEHOLD & COLLEGE INFORMATION (Check and respond to each box)

List yourself

List both biological/legal parents if they live together, regardless of their marital status. If not living together, list the parent with whom you lived most over the past 12 months. If you do not live with either parent, list the parent who provided the most financial support over the past 12 months. If this parent has remarried, step-parent must also be listed.

List your parents' other children/step-children, even if they don't live with your parent(s), ONLY IF

- A. Your parent(s) will provide more than half of their support from July 1, 2020 through June 30, 2021, or
- B. The child would be required to provide your parent's information when applying for Federal Student Aid on the FAFSA. Do not include foster children in the household.

List other people if they <u>now</u> live with your parent(s) and your parent(s) provide more than half of their support **and will continue** to provide more than half of their support from July 1, 2020 through June 30, 2021.

Name	Age	Relationship	College attending in 2020-21 (half time or more) Do NOT include if in Running Start or college in high school programs.
	XXXX	Self	Pacific Lutheran University
	XXXX	Parent1	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
	XXXX	Parent2 (if applicable)	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

If you need more space, please attach a separate sheet.

2017 Income & Tax Documentation: If you and/or your parent(s) were required to file a 2018 U.S. tax return, you have three options for providing this information to PLU:

1). If you successfully transferred your and your parents' tax information using the IRS Data Retrieval Tool (DRT) when you filed your FAFSA, you are done. If you did not, you can return to your online FAFSA and may make corrections to your FAFSA by utilizing the DRT to meet this requirement, or 2). Submit a Tax RETURN Transcript from the IRS website at http://www.irs.gov/Individuals/Order-a-Transcript. If parents currently live together and filed as "Married, filing separately", "Single", or "Head of Household" in 2018, both parents must request a Tax Return Transcript, (Call 800-908-4490 to obtain a TRDBV transcript if you were a victim of "Tax Administration Identity Theft") or

STUDENT'S TAX & INCOME INFORMATION (check only one box below)

3). Submit photocopy or photocopies of SIGNED original 2018 1040(s) that were submitted to the IRS.

- **A.)** I have provided my 2018 U.S. Federal tax return information (1040, 1040A, 1040EZ) using the IRS Data Retrieval Tool via the online FAFSA application **NOTE**: This is an option only if your IRS data was successfully transferred to your FAFSA or
- **B.)** I have attached either: 1.) A copy of my 2018 U.S. Federal **Tax RETURN Transcript** downloaded from the IRS, or 2.) a photocopy of my SIGNED, original IRS 1040, or

Note: Account Transcripts are NOT acceptable. If you filed a Puerto Rican or foreign tax return, attach a signed copy of that return,

C.) I did not file and am not required to file. If you did not work, enter \$0 for amount earned and "none" for employer. If you worked but did not file any tax return, please list below your employer(s) and any earned income in 2017.

Employer(s) Complete this section if box C. is checked above.	2018 Amount Earned	Were you issued a W-2?	
	\$	Yes (attached)	No (explain below)
	\$	Yes (attached)	No (explain below)
	\$	Yes (attached)	No (explain below)

Attach a W-2 for each employer checked "Yes" above. Please provide an explanation below if W-2 cannot be provided.

PARENT'S TAX & INCOME INFORMATION (check only one box below unless parents filed separately)

- **A.)** Parent(s) successfully transferred their income tax information to your FAFSA using the IRS Data Retrieval Tool (DRT) via the online FAFSA application **or**,
- **B.)** Attached is either: 1.) A copy of parents' 2018 U.S. Federal **Tax Return Transcripts** downloaded from the IRS, **or** 2.) A photocopy or photocopies of their **SIGNED** original 2018 IRS tax return
- C.) Attach an IRS Letter of Non-Filing and list below any employer (s) and any earned income in 2018. If parent(s) did not work, enter \$0 for amount earned and "none" for employer. The IRS Letter of Non-Filing is obtained by requesting a taxtranscript from www.IRS.gov/transcript. If the IRS website is not functioning, attach a letter signed by the parent, describing their attempts to secure this document.

Employer(s) This section must be completed if you checked box C. above	2018 Amount Earned	Were parents issued a W-2?	
	\$	Yes (attached)	No (explain below)
	\$	Yes (attached)	No (explain below)
	\$	Yes (attached)	No (explain below)

Attach a W-2 for each employer checked "Yes" above. Please provide an explanation below if W-2 was not issued.

6. SIGN THIS WORKSHEET

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct. At least one parent must sign.

Student Date

Parent Date

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

IDENTITY & STATEMENT OF EDUCATIONAL PURPOSE

The student must complete **ONE** of the following tasks:

- 1. Appear in person at Pacific Lutheran University to verify his/her identity by:
 - **a.** Presenting a valid government-issued photo identification (ID), such as, but not limited to: a driver's license, other state-issued ID, or passport, and
 - **b.** sign, in the presence of a certified institutional official, the Statement of Educational Purpose below.

OR

- 2. If the student is unable to appear in person at Pacific Lutheran University to verify his/her identity, the student must provide the following:
 - **a.** A copy of a valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to: a driver's license, other state-issued ID, or passport; and
 - **b.** The original notarized Statement of Educational Purpose.

7. STATEMENT OF EDUCATIONAL PURPOSE Sign in the presence of a PLU official or a Notary Public I certify that I am the individual signing this Statement of Educational Purpose	and that
I certify that I am the individual signing this Statement of Educational Purpose	and that
the Federal Student Financial Assistance I may receive will only be used for educational purposes and to pay the cost of atter	nding
Pacific Lutheran University for 2020-2021.	
Student Signature Date Name of Institutionally Authorized Individual Reviewing ID	Date
8. NOTARY'S CERTIFICATE OF ACKNOWLEDGMENT (Complete notarization only if submitting this form by m	nail)
State of	
City/County of	
On, before me,, personally appeared,	
Date Notary's Name	
, and provided to me on a basis of satisfactory evidence of identification	
Printed name of signer	
to be the above-named person who signed the foregoing instrument.	
Type of Government-issued photo ID provided	
WITNESS my hand and official seal	
Seal Notary Signature	
My commission expires on	
Date	