Campus Building Security Levels

Campus Safety personnel can initiate two different increased levels of security when a police incident is active on, adjacent to or near campus. The level of security is based on the circumstances and proximity to campus.

Incidents near campus

Campus Status: **Stay in Place**

*Procedure*

- **Activate Blue Phones**
  

- **Send PLU Alert Message**
  
  Text: “PLU Alert, Stay in Place. Police activity near campus.”
  
  Voice: “PLU Alert, Stay in Place. There is police activity near campus. Stay indoors. This is not a drill.”

- **Turn all exterior card swipe access doors to Card Only access.**

- **Manually lock other exterior doors.**

- **Place notices at entrances. Use **Stay in Place** signs.**

- **Activate TV EAS message**
  
  Text: “PLU Alert, Stay in Place. Police activity near campus. Stay in Place. This is not a drill.”

*Campus activity*

- Classes will continue as normal.

- The next class will not begin until the security status has changed.

- **Stay within the buildings until advised.**

- **Window blinds may remain open.**

- Increase alertness and try to limit activity in open spaces near entrances.

- If you are outside seek safety inside. Card swipe buildings are still accessible.

- **Updates on the incident will be communicated via PLU Alert.**
Violent incident on or immediately adjacent to campus

Campus Status: **Lock Down**

*Procedure*

- **Activate Blue Phones**
  
  Message: “PLU Alert, Lock Down. Police activity on or adjacent to campus. Lock Down.”

- **Send PLU Alert Message**
  
  Text: “PLU Alert, Lock Down. Police activity on/adjacent to campus.”

  Voice: “PLU Alert, Lock Down. There is police activity on or adjacent to campus. Seek safety. This is not a drill.”

- **Turn all card swipe access doors to Locked.**

- **Manually lock other exterior doors.**

- **Place notices at entrances. Use **Lock Down** signs.**

- **Activate TV EAS message**
  
  Text: “PLU Alert, Lock Down. Police activity on or adjacent to campus. Seek safety. This is not a drill.”

*Campus activity*

- Students, staff and faculty should secure themselves in the nearest room.

- **Remain quiet (turn phones to silent).**

- **Close blinds and cover windows.**

- **Stay secured until advised. The next class will not begin until status has changed.**

- **If you are outside – seek safety (i.e., go to your car, leave campus, hide nearby)**

- **All campus buildings are locked. Card access is not available.**

- **Updates on the incident will be communicated via PLU Alert.**
Stay in Place vs Lock Down

Stay in Place:
- Buildings are turned to card swipe access only.
- Continue with classes/work as normal.
- Window blinds may remain open and interior doors unlocked.
- Non-card access buildings are manually locked.
- Remain in building/classroom until advised.
- Increase alertness and be ready for status updates via PLU Alert.
- If outside, seek safety indoors. Access is available at card swipe buildings.

Lock Down:
- All buildings are locked manually and via card swipe. No access.
- Secure yourself in classroom, office or other interior space.
- Close blinds, cover windows and be quiet. (Cell phones to silent)
- Activity within classrooms/offices should cease.
- Remain secured until status has changed.
- Incident updates will come via PLU Alert.
- If outside, seek safety. Leave campus, hide or run away.