

Pacific Lutheran University Faculty/Salaried Staff Payroll Schedule

Salaried Staff (Leave Reporting Only) Faculty/Salaried Staff

Pay #	Leave Reporting Period	Leave Report Due (8:00 PM)	Approvals Due (8:00 PM)
6	5/16/19-6/15/19	6/17/2019	6/18/2019
7	6/16/19-7/15/19	7/16/2019	7/17/2019
8	7/16/19-8/15/19	8/16/2019	8/19/2019
9	8/16/19-9/15/19	9/16/2019	9/17/2019
10	9/16/19 - 10/15/19	10/16/2019	10/17/2019
11	10/16/19 - 11/15/19	11/18/2019	11/19/2019
12	11/16/19 - 12/15/19	12/16/2019	12/17/2019
1	12/16/19 - 01/15/20	1/16/2020	1/17/2020
2	1/16/20 - 2/15/20	2/18/2020	2/19/2020
3	2/16/20 - 3/15/20	3/16/2020	3/17/2020
4	3/16/20 - 4/15/20	4/16/2020	4/17/2020
5	4/16/20 - 5/15/20	5/18/2020	5/19/2020

Pay Period	Paydate
6/1/19-6/30/19	6/28/2019
7/1/19-7/31/19	7/30/2019
8/1/19-8/31/19	8/30/2019
9/1/19-9/30/19	9/30/2019
10/1/19-10/31/19	10/30/2019
11/1/19-11/30/19	11/29/2019
12/1/19-12/31/19	12/30/2019
1/1/20-1/31/20	1/30/2020
2/1/20-2/28/20	2/28/2020
3/1/20-3/31/20	3/30/2020
4/1/20-4/30/20	4/30/2020
5/1/20-5/31/20	5/29/2020

Note - All payroll related forms are due the 15th of the month.